

**Gareth Owens LL.B Barrister/Bargyfreithiwr**  
Chief Officer (Governance)  
Prif Swyddog (Llywodraethu)



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To: **ALL MEMBERS OF THE COUNCIL**

16 July 2021

Dear Sir/Madam

**NOTICE OF REMOTE MEETING**  
**FLINTSHIRE COUNTY COUNCIL**  
**THURSDAY, 22ND JULY, 2021 at 10.00 AM**

Yours faithfully

Robert Robins  
Democratic Services Manager

Please note: This will be a remote meeting and 'attendance' will be restricted to Committee Members and those Members of Council who have asked the Head of Democratic Services for an invitation. Such attendees may only speak at the Chair's discretion.

The meeting will be live streamed onto the Council's website. A recording of the meeting will also be available, shortly after the meeting at <https://flintshire-public-i.tv/core/portal/home>

If you have any queries regarding this, please contact a member of the Democratic Services Team on 01352 702345.

## A G E N D A

### 1 **APOLOGIES FOR ABSENCE**

**Purpose:** To receive any apologies.

### 2 **MINUTES** (Pages 5 - 26)

**Purpose:** To confirm as a correct record the minutes of the meetings held on 1 April and 25 May 2021.

### 3 **DECLARATIONS OF INTEREST**

**Purpose:** To receive any Declarations and advise Members accordingly.

### 4 **CHAIR'S COMMUNICATIONS**

**Purpose:** To receive the communications as circulated.

### 5 **PETITIONS**

**Purpose:** This is an opportunity for Members of Council to submit petitions on behalf of people in their ward. Once received, petitions are passed to the appropriate Chief Officer for action and response.

## **PRINCIPAL ITEMS OF BUSINESS**

### 6 **LOCAL DEMOCRACY & BOUNDARY COMMISSION FOR WALES: REVIEW OF FLINTSHIRE WARD BOUNDARIES UPDATE** (Pages 27 - 38)

Report of Chief Executive, Chief Officer (Governance)

**Purpose:** To report to Council on the current position on the review of Flintshire Ward Boundaries.

### 7 **BOUNDARY COMMISSION FOR WALES:2023 REVIEW OF PARLIAMENTARY CONSTITUENCIES** (Pages 39 - 42)

Report of Chief Executive, Chief Officer (Governance)

**Purpose:** To report to Council on the process for the forthcoming review of Welsh Parliamentary constituencies.

### 8 **DECLARATION OF DIVERSITY IN DEMOCRACY** (Pages 43 - 50)

Report of Chief Officer (Governance)

**Purpose:** To invite the Council to support in principle the making of a Declaration of Diversity in Democracy.

9 **PROTOCOL ON ACTING OUTSIDE THE WARD** (Pages 51 - 56)

Report of Chief Officer (Governance)

**Purpose:** To enable Council to consider the revised protocol.

10 **AMENDMENTS TO THE RULES OF PROCEDURE** (Pages 57 - 64)

Report of Chief Officer (Governance)

**Purpose:** To enable Council to consider the revised protocol.

11 **APPOINTMENT OF AN INDEPENDENT MEMBER TO THE STANDARDS COMMITTEE** (Pages 65 - 72)

Report of Chief Officer (Governance)

**Purpose:** To present details of the preferred candidate for the Independent Member vacancy on the Standards Committee for approval.

**ORDINARY ITEMS OF BUSINESS**

12 **SCHEDULE OF REMUNERATION FOR 2021/22** (Pages 73 - 90)

Report of Chief Officer (Governance)

**Purpose:** For Council to approve the schedule of remuneration for elected and co-opted Members for 2021/22 for publication, now all appointments have been made.

13 **PUBLIC QUESTION TIME**

**Purpose:** This item is to receive any Public Questions: none were received by the deadline.

14 **QUESTIONS**

**Purpose:** To note the answers to any questions submitted in accordance with County Council Standing Order No. 9.4(A): none were received by the deadline.

15 **NOTICE OF MOTION**

**Purpose:** This item is to receive any Notices of Motion: none were received by the deadline.

***Please note that there may be a 10 minute adjournment of this meeting if it lasts longer than two hours***

## **Procedural Note on the conduct of meetings**

The Chair will open the meeting and introduce themselves.

The meeting will be attended by a number of Councillors. Officers will also be in attendance to present reports, with Democratic Services officers acting as hosts of the meeting.

All attendees are asked to ensure their mobile phones are switched off and that any background noise is kept to a minimum.

All microphones are to be kept muted during the meeting and should only be unmuted when invited to speak by the Chair. When invitees have finished speaking they should go back on mute.

To indicate to speak, Councillors will use the chat facility or use the electronic raise hand function. The chat function may also be used for questions, relevant comments and officer advice and updates.

The Chair will call the speakers, with elected Members addressed as 'Councillor' and officers addressed by their job title e.g. Chief Executive' or name. From time to time, the officer advising the Chair will explain procedural points or suggest alternative wording for proposals, to assist the Committee.

If and when a vote is taken, the Chair will explain that only those who oppose the proposal(s), or who wish to abstain will need to indicate, using the chat function. The officer advising the Chair will indicate whether the proposals are carried.

If a more formal vote is needed, this will be by roll call – where each Councillor will be asked in turn (alphabetically) how s/he wishes to vote

At County Council and Planning Committee meetings speaker's times are limited. A bell will be sounded to alert that the speaker has one minute remaining

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